

Volunteer Lawyers for the Arts & Friends of the FCI

Presents:

Starting Your Culinary Business

This workshop provides valuable information about starting a culinary business, including restaurants, bakeries, bars, and catering companies. This class will cover important issues that every start up business person needs to know including: the selection of a business entity, incorporation; financing, branding, licensing (including liquor licenses, cabaret permits, out door seating permits), taxes and regulatory compliance.

Proceeds will benefit the Friends of the French Culinary Institute (FCI). The Friends of the FCI is a nonprofit, 501(c)(3) tax-exempt charitable corporation that raises money for scholarships and financial aid to FCI career students based on financial need and ability to complete the program they desire. The organization was founded based on the belief that money should not stand between talented, motivated, deserving students and a first-rate culinary education.

Please see reverse side for dates, times, and location.

To register, please complete this registration form. **All registration fees are non-refundable.** For more information, please call Elena M. Paul at 212.319.2787 x17. Class registration is being handled by Volunteer Lawyers for the Arts (VLA).

Registration Fees:

- Current FCI Student: \$25
- FCI Alumni: \$50
- Other Culinary Professionals: \$100
- Other: \$100

Instructors:

Elena M. Paul, Esq.
Volunteer Lawyers for the Arts, Inc.

Alexis Soterakis, Esq.
Coran Ober P.C.

Please see reverse for additional biographical information.

Name: _____

Phone: _____ Email: _____

Address, City, Zip: _____

Organization: _____ **Workshop Date:** _____

1. To Pay By Check: Please **mail** this form along with your check payable to “VLA” to the address listed below.

2. To pay by Credit Card: Please provide info below & **fax** to 212.752.6575, or **mail** to the address below.

Please check one: American Express Visa MasterCard Discover

Card# _____ Exp Date: ____/____/____ Signature: _____

3. Amount Paid: \$ _____

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Upcoming Workshop Dates

December 8, 2009, 4:30 - 7pm * March 9, 2010, 4:30 - 7pm * June 8, 2010, 4:30 - 7pm *
September 7, 2010, 4:30 - 7pm * December 7, 2010, 4:30 - 7pm

**Workshop will be held at the Volunteer Lawyers for the Arts, One East 53rd Street, 1st Floor Auditorium,
NY, NY 10022**

Instructor Bios:

Elena M. Paul, Esq., is the Executive Director of the Volunteer Lawyers for the Arts (VLA), the leading provider of *pro bono* legal services, educational programs, and advocacy to the arts community. In addition to overseeing all of VLA's programs and services, Ms. Paul counsels and represents artists and arts organizations, specializing in corporate and contractual matters. She also serves as development consultant for various cultural and arts projects in addition to television, film and theatrical productions. Ms. Paul creates many of VLA's original programs, including the VLA Clinic; the Statewide Service Initiative; the VLA Legal and Business Boot Camp for Arts Professionals; and Ask the Lawyer. Ms. Paul lectures nationally on a variety of arts and entertainment topics, including contracts for arts professionals, intellectual property, fundraising and institutional development, creating nonprofit, tax-exempt corporations, and forming for-profit arts businesses. Ms. Paul serves as an Adjunct Professor at the New York Film Academy as well as the Brooklyn Law School. She also serves on the Board of the Friends of the FCI.

Prior to joining VLA, Ms. Paul was the Executive Director of Washington Area Lawyers for the Arts (WALA). Ms. Paul also counseled and represented clients at WALA, specializing in corporate and contract matters. In 1998, she restructured WALA's client services into a clinical format and expanded the law student internship program to include client representation, legal research and writing opportunities. Before joining WALA in August 1998, Ms. Paul acted as University Counsel in the Office of the President at the University of Maryland, College Park. In that position, Ms. Paul was responsible for the legal aspects of all of the University's major transactions, contracts, construction, and real estate projects, including handling the largest procurement to date in the State of Maryland (\$750 million). Prior to this position, Ms. Paul served as an attorney at two major national law firms in DC, Patton Boggs and Bryan Cave, where she practiced corporate and real estate law.

Ms. Paul grew up in Gainesville, Florida and graduated from the Gainesville Public High School. She received her Bachelor of Arts in Economics from Davidson College, *phi beta kappa*, and her Juris Doctor from Harvard Law School. In 2000, Ms. Paul was elected to serve as a Wasserstein Public Interest Fellow at Harvard Law School.

Alexis Soterakis, Esq., is a senior associate at the law firm of Coran Ober P.C. Ms. Soterakis specializes in the representation of small and medium size businesses. Prior to joining Coran Ober P.C., she was a corporate associate at Proskauer Rose LLP. Ms. Soterakis received her Bachelor of Arts in Cinema and Media Studies with Honors from the University of Chicago, *phi beta kappa*, and her Juris Doctor from Stanford Law School.