

Volunteer Lawyers for the Arts presents:



Forming Your For-Profit Arts Business

Incorporating and Organizing Your Arts Business

Dates and Times: Thursday, **December 1**, 2011, 4 - 6pm; Thursday, **February 9**, 2012, 4 - 6pm; Thursday, **April 12**, 2012, 4 - 6pm; Thursday, **June 7**, 2012, 4-6pm.

Location: VLA Auditorium, 1 East 53rd Street, New York, NY 10022

Instructor: Elena M. Paul, Esq., VLA Executive Director

This workshop provides valuable information about starting an arts-related business. Covered issues also include: For vs. Non-Profit incorporation, fiscal sponsorship, selecting and protecting business names; the legal and tax characteristics of LLCs, partnerships, and type C and S corporations; choice of jurisdiction; financing your business; employees and independent contractors; and insurance.

Recommended Books for Further Reading:

(Some books are available for sale through VLA bookstore)

1. *Form Your Own LLC* (w/cd)
2. *How to Form Your Own NY Corporation* (w/cd)
3. *Legal Guide For Starting & Running a Small Business*
4. *Wow! I'm in Business: A Crash Course in Business Basics*

1. Registration fees:

- Arts Professional VLA Member: \$75 Full-Time Student: \$20 (must bring valid student I.D. to class)
- Arts Professional Non-Member: \$100 Legal Professional VLA Member: \$125
- Additional individuals from the same start-up organization may register for an additional \$25 each. Legal Professional Non-Member: \$175

All registration fees are non-refundable. Please note you are not registered until full payment is received. You will receive a confirmation e-mail approximately one week prior to the class.

2. Registration information:

Complete the information below and **mail, fax, or email this form to** vlaintern@vlany.org. Volunteer Lawyers for the Arts, 1 East 53rd Street, 6th Floor, New York, NY 10022. **Fax: 212.752.6575.**

Your Name (Ms., Mr., Mrs.): _____ Date of the class you would like to attend: _____

Firm/Organization (if applicable): _____

Contact Address: _____ City: _____ State: _____ Zip: _____

Contact Phone Number: _____ Email Address: _____

3. Payment information: We take cash (in person only), check, money order, or credit cards (American Express, Discover, MasterCard, or Visa). Please make checks or money orders payable to "Volunteer Lawyers for the Arts" and list your check number directly below. If paying by credit card, please list your card number AND expiration date, and include your signature, directly below.

- Check Enclosed Please charge my AmEx / Discover / Mastercard / VISA

Amount Due: \$ _____ Check Number/Money Order Number: # _____

Credit Card Number: # _____ Expiration Date: _____

Signature: _____

- 4. How did you hear about this event?** Facebook Myspace Twitter
- VLA e-blast VLA Website Other _____

For questions please contact **VLA** at 212-319-2787 ext. 1 or vlaintern@vlany.org

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