



Volunteer Lawyers for the Arts  
presents

# Forming Your For-Profit Arts Business

This workshop provides valuable information about starting an arts-related business. Covered issues also include: For vs. Non-Profit incorporation, fiscal sponsorship, selecting and protecting business names; the legal and tax characteristics of LLCs, partnerships, and type C and S corporations; choice of jurisdiction; financing your business; employees and independent contracts; and insurance.

Please see reverse side for dates, times, and location.

**To register**, please complete this registration form. **All registration fees are non-refundable.** There is an additional \$10 late registration fee if you register after noon the day of class. For more information, please call our ArtLaw Line at 212.319.2787 x1

**Registration Fees:** (includes free e-book)  
(There is an additional \$10 fee if you register at time of class)

- Arts Professional VLA Member: \$75
- Arts Professional Non-VLA member: \$100
- VLA Legal Professional Member: \$125
- Legal Professional Non-Member: \$175
- Additional individuals from the same start-up organization may register for an additional \$25 ea.

**Recommended Books for Further Reading**  
(Some books are available for sale through VLA bookstore)

1. Form Your Own LLC (w/cd)
2. How to Form Your Own NY Corporation (w/cd)
3. Legal Guide For Starting & Running a Small Business
4. Wow! I'm in Business: A Crash Course in Business Basics

Name: \_\_\_\_\_  Legal Professional  Artist  Organization

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address, City, Zip: \_\_\_\_\_

Organization: \_\_\_\_\_ **Workshop Date:** \_\_\_\_\_

**1. To Pay By Check:** Please **mail** this form along with your check payable to "Volunteer Lawyers for the Arts" to our address listed below

**2. To pay by Credit Card:** Please provide info below & **fax** to 212.752.6575, or **mail** to our address below

**Please check one:**  American Express  Visa  MasterCard  Discover

Card# \_\_\_\_\_ Exp Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Signature: \_\_\_\_\_

**3. Amount Paid:** \$ \_\_\_\_\_

- 4. How did you hear about this class?:**
- Facebook  Myspace  Twitter  VLA e-blast
  - VLA Website  other \_\_\_\_\_

**For Internal Use Only:**

Entered On: \_\_\_\_\_ By: \_\_\_\_\_



Volunteer Lawyers for the Arts  
presents

# Incorporating and Organizing Your Arts Business

## Upcoming 2010/2011 Workshop Dates

Thursday, May 13, 2010, 4-6pm

Thursday, June 10, 2010, 4-6pm

Thursday, July 15, 2010, 4-6pm

Thursday, August 12, 2010, 4-6pm

Thursday, September 16, 2010, 4-6pm

Thursday, October 7, 2010, 4-6pm

Thursday, November 10, 2010, 4-6pm

Thursday, December 9, 2010, 4-6pm

Thursday, February 10, 2011, 4-6pm

Thursday, March 10, 2011, 4-6pm

Thursday, May 12, 2011, 4-6pm

Thursday, June 9, 2011, 4-6pm

Assistance to arts and cultural organizations and businesses is an important part of VLA's mission. VLA offers a variety of services to organizations and businesses of all sizes and stages of operation.

VLA offers a comprehensive start-up package for arts businesses at the low cost of \$475.00.

This \$475 **package** includes:

1. **VLA Membership:** One year organizational membership, including access to VLA Legal Clinics and discounts to VLA workshops and seminars.
2. **Forming Your Arts Business Workshop:** A two-hour introductory workshop held monthly. Attendance is a **PREREQUISITE** to your Consultation with VLA staff and Case Placement with a *pro bono* attorney. Upcoming workshop dates are listed to the left.
3. **Legal Consultation:** A VLA staff member meets with you to confirm completion of prerequisites for placement with a volunteer attorney.
4. **Case Placement:** VLA will seek a volunteer attorney to handle the application process for your organization.\*

Please note that the \$475 fee does not include filing fees or any other out-of-pocket expenses.

For more information, please call Elena M. Paul at 212.319.2787 x17.

*\*This service is limited to organizations that financially qualify, pursuant to VLA's guidelines. All Corporate Officers and Board Members must have a taxable income of: (i) less than \$30,000 for single individuals; or (ii) less than \$50,000 for married individuals filing jointly. A \$2,000 credit will be given per each dependent (i.e., children).*

VLA is a nonprofit legal service organization supported in part with public funds from the National Endowment for the Arts, the New York State Council on the Arts, a State Agency, and the New York City Department of Cultural Affairs and by generous gifts from law firms, corporations, foundations and individuals.